

To: County Commission

From: Executive Administrative Assistant Cindy Baum

Attached are the minutes from

September 30th, 2021

Please look over and note any changes/corrections.

Initial below to show you've read the attached minutes.

If no corrections are needed, please sign the document on the back page.

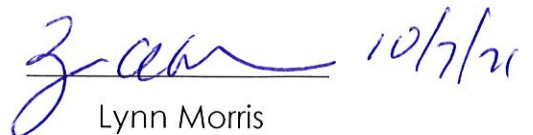
Thank you!



Hosea Bilyeu
Western Commissioner



Ralph Phillips
Presiding Commissioner



Lynn Morris
Eastern Commissioner

Christian County Commission

Notice is hereby given that the Christian County Commission met in regular session at:
The Historic Christian County Courthouse
100 W. Church Street Room 100
Ozark, Missouri, 65721

On the 30th day of September 2021, at 8:54 a.m.
Meeting Minutes

Attendees:

Presiding Commissioner Ralph Phillips
Eastern Commissioner Lynn Morris
Western Commissioner Hosea Bilyeu
Executive Administrative Assistant Cindy Baum (taking minutes)
Benefits Coordinator Krista Raleigh
County Clerk Kay Brown
Chief Deputy of County Clerk/Payroll Clerk Paula Brumfield
Purchasing Agent Kim Hopkins-Will
Assessor Danny Gray
Highway Administrator Miranda Beadles
IT Specialist Jonathan Jackson
Human Resources Director Amber Bryant

A quorum was established. There were two (2) items removed from the agenda, IT/Cyber Security Task Force and HR – Employee of the Quarter. Presiding Commissioner Phillips entertained a motion to approve the items listed on the consent agenda, which include approval of today's agenda (September 30th, 2021), which was posted in accordance with statute. Included in the consent agenda is the approval of previous meetings' minutes, to include closed session minutes per RSMo 610.021.1 (regarding litigation) from September 13th, 2021. No financials were presented. Eastern Commissioner Morris so moved. Western Commissioner Bilyeu seconded the motion.

Presiding Commissioner Phillips: Aye
Eastern Commissioner Morris: Aye
Western Commissioner Bilyeu: Aye
The motion passed.

The Commissioners met with Kay Brown, County Clerk and Paula Brumfield, Chief Deputy of County Clerk/Payroll Clerk for discussion of Paychex and Tyler payroll software. Discussion was held. It was stated the current software Paychex is not efficient, continual issues causing several hours of manual entry. Also noted was the change in cost of Paychex per person. Clerk Brown and Chief Deputy Brumfield request a change in software from Paychex to Tyler. Both were asked to get more information, a cost of analysis, as well as a list of pros and cons of both to present at a future meeting. No action was taken.



The Commission met with Purchasing Agent Kim Hopkins-Will for recommendation of award for ITB-2021-5 Assessment List Processing & Mailing for 2022. Of the three bids opened last week and reviewing, one bid (from Input Technologies) did not meet the minimum requirements on the bid specifications. Of the two qualifying bids opened last week Edward J. Rice Co. was the lower bid. Purchasing Agent Hopkins-Will recommended award to Edward J. Rice Co.

Presiding Commissioner Phillips entertained a motion to award Edward J. Rice Co. as recommended by Purchasing Agent Hopkins-Will. Western Commissioner Bilyeu so moved. Eastern Commissioner Morris seconded the motion.

Presiding Commissioner Phillips: Aye
Eastern Commissioner Morris: Aye
Western Commissioner Bilyeu: Aye
The motion passed.

The meeting was adjourned at 9:10 a.m.

¹⁰⁻⁷⁻²¹
Western Commissioner
Hosea Bilyeu

^{10/7/21}
Presiding Commissioner
Ralph Phillips

^{10/7/21}
Eastern Commissioner
Lynn Morris